

# City of LeRoy

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## City Council Meeting Minutes

March 2, 2025

713 Main Street – LeRoy, Kansas

Mayor Otto called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance.

Council Members Present: Terry Tyler, Braden Meyers, Katie Bowen, Clay Rolf

Absent: Ricky Yeager

### Approval of Agenda

Mayor Otto recommended approval of the March 2 agenda with the addition of a 15-minute executive session following the City Attorney's report for consultation with the city attorney.

Motion: Meyers moved to approve the agenda as amended on the March 2 agenda with the addition of the 15-minute executive session following the City Attorney's report. Rolf second. Motion passed 4/0.

Mayor Otto recommended the approval of the February 2 City Council Meeting minutes as presented. Meyers moved to approve the February 2 City Council meeting minutes. Tyler second. Motion passed 4/0.

### Public Speakers

Kimberly Skillman representing TrustPoint Insurance. Kimberly provided the council with a copy of the city's insurance policy for their review. Kimberly stated that she would return at the April meeting to review the policy in greater detail and answer any questions the council might have.

Jerry Vanhorn asked the council to consider approval of a Cereal Malt Beverage (CMB) license for her new business, including both on-premises and off-premises sales. The

council advised her to complete and submit the required application paperwork to the State of Kansas. Once the application is approved and stamped by the State, she will need to return it to the council for final approval. Of the city's license.

#### Scheduled Guest:

Venessa – Coffey County Library, LeRoy Branch, requested the use of the community building and city park on April 4 for the annual Easter Egg Hunt. Venessa also asked the council to consider providing a donation of Easter eggs or candy for the event.

The council discussed the city's past support for the event, noting that the city typically provides up to \$200.00 and bags the candy, with the goal of ensuring every child receives a bag from the City of LeRoy. Rolf moved to approve up to \$200.00 for the purchase of the candy for the Easter Egg Hunt. Bowen second. Motion carried 4/0.

#### Tiny House Request – 1116 E Street

Millard Talley addressed the council regarding plans to place a tiny home at 1116 E Street. He explained that the structure would be placed on a 6-inch rock base elevated approximately six inches above ground, with the area underneath enclosed except for an access for maintenance.

Council members discussed whether the structure would be considered a modular home or a trailer. Mayor Otto clarified that because the structure did not have wheels or a tongue when moved onto the property, it would be considered modular housing. The home measures approximately 560 square feet, which meets the city ordinance requirements.: Meyers moved to allow Mr. Talley to proceed with the project, provided all city requirements and permitting processes are followed. Rolf second. Motion carried 4/0/

#### SCC After Prom Donation Request

The council briefly discussed a request for a donation to the Southern Coffey County After-Prom event. Because a representative was not present to answer questions, the council tabled the request until the next meeting.

#### Excessive Water Usage Policy

The council reviewed a proposed policy addressing situations in which a customer experiences excessive water use, often due to leaks or unforeseen circumstances.

The policy states that:

- A customer may receive one bill reduction within a two-year period.
- The bill must exceed \$100 above the customer's normal average bill to qualify.
- Payment arrangements may be made at the discretion of the City Clerk and City Council.

Rolf moved to approve the policy on excessive water usage. Bowen second. Motion passed 4/0.

DE annexation Request – 61 6th Street

Jason and Kelly Wilkins requested that the city de-annex the property located at 61 6th Street, LeRoy, Kansas, so it would return to Coffey County jurisdiction. The council discussed the request and the process required to complete a DE annexation. The council agreed to move forward with the process and have the City Attorney proceed with the necessary paperwork, provided that the Wilkins will pay the city's expenses incurred this process.

Meyers moved that the council recess into a 15-minute executive session with the Mayor, Council members, and the City Attorney for consultation with the city attorney, deemed privileged as part of the attorney-client relationship pursuant to K.S.A. 75-4319. The open meeting will resume in the council chambers at 6:55 p.m. Bowen second. Motion passed 4/0. Regular session ended at 6:40 pm.

Mayor Otto reconvened the open meeting at 6:55 p.m. With no action taken

Council Discussion / Additional Business

Citywide Garage Sales

Councilmember Bowen proposed that the city hold the annual citywide garage sales on May 2. She suggested a \$5 fee for residents who wish to be included on the printed map, which would help cover the cost of paper and printing. Meyers moved to approve the city hosting the citywide garage sales and charging a \$5.00 listing fee for inclusion on the city map. Tyler second. Motion passed 4/0.

Tyler moved to approve the warrants and bills presented with the March 2 agenda. Rolf second. Motion passed 4/0.

Meyers moved to adjourn the meeting. Rolf second. Motion passed 4/0.

